

**Proposals for Overview and Scrutiny Work Programme 2005/06
May – October 2005**

No.	Item Subject	Proposer	Pick Score	Priority	Allocated to	Comments
1.	Housing Allocations Scheme	Head of Housing Services			Standing Panel on Housing	form completed
2.	Annual Ethnic Monitoring Review of Housing Applicants and Housing Applications	Head of Housing Services			Standing Panel on Housing	form completed
3.	Housing Services Development Plan – Progress Report	Head of Housing Services			Standing Panel on Housing	form completed
4.	Leisure Services – Review of Externally funded Services	Cllr K Wright Head of Leisure Services			Task and Finish Panel on externally funded Leisure Services and youth provisions	form completed
5.	Parking Policy in residential areas	Cllrs Angold – Stephen and Bateman			Task and Finish Panel on register of local concerns	form completed
6.	Traveller Incursions	Cllr Glozier Head of Planning and Economic Development			Task and Finish Panel on Traveller incursions	form completed
7.	London Underground Liaison	Head of Environmental Services			OSC Co-ordinating Committee	form completed
8.	Council Meetings – Review of Questions and Motions	Head of Research and Democratic Services			Standing Panel on Constitutional Affairs	form completed
9.	Future Role of the Council	Head of Research and Democratic Services			Standing Panel on Constitutional Affairs	form completed

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10.	Current investment in Information Communications Technology	Head of ICT Cllr Mrs D Collins			Standing Panel on ICT and e-government	form completed
11.	Appointment of Representatives on Outside Bodies	Head of Research and Democratic Services			Deleted	The Review has been completed and will be reported to the Council.
12.	Contact Standing Orders Review	Head of Research and Democratic Services/ Head of Finance/ Chief Internal Auditor			Standing Panel on Constitutional Affairs	form completed
13.	Financial Regulations Review	Head of Finance/ Chief Internal Auditor			Deleted	The Head of Finance has advised that the regulations do not need to be completed reviewed. The OSCC Group has subsequently agreed that the review should be undertaken by the Cabinet.
14.	Review of Policy and Procedures on External Links	Head of Research and Democratic Services			Standing Panel on Constitutional Affairs	form completed
15.	Essex County Joint Waste Procurement Process	Head of Environmental Services			Standing Panel on Environmental and Planning Services	form completed
16.	Policy on private sector housing	Head of Environmental Services			Standing Panel on Housing	form completed

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17.	Liaison on Highways Local Service Agreement	Head of Environmental Services			Overview and Scrutiny Co-ordinating Committee	Form completed. The OSCC Group has agreed that this liaison should be held by the OSCC committee for the time being. It has also suggested that once the workload of the liaison has been identified over the forthcoming months arrangements could be reviewed.
18.	Top Management Structure	Joint Chief Executives Members Review Panel			*DELETED*	Group Leaders have suggested that the review should not be undertaken by Overview and Scrutiny. The OSCC Group has supported their decision. .
19.	Former Traveller Site at Paynes Lane	Head of Planning and Economic Development Cllr R Glozier			Task and Finish Panel on Traveller Incursions	form completed
20.	Constitutional Issues/Corporate Governance	Head of Research and Democratic Services/Policy Officer			Standing Panel on Constitutional Affairs	form completed

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21.	Maintenance of Roads and Pavements in District	Cllr Mrs J Whitehouse Head of Environmental Services			Task and Finish Panel on Register of local interests.	form completed
22.	Youth Provision in the District	Cllr Lee Head of Leisure Services			Task and Finish Panel on	form completed
23.	Community Involvement in new scrutiny arrangements	Cllr Lee Deputy Chief Executive (Community).			Standing Panel on Constitutional Affairs	form completed
24.	Development of New Council Plan	Senior BVPP Officer Management Board Leader of Council			Standing Panel on Finance and Performance Management	form completed
25.	Community Conference 2005/06	Senior BVPP Officer Head of Human Resources and Performance Management			Standing Panel on Finance and Performance Management	form completed
26.	Finance - Budget Consultation	Head of Finance			Standing Panel on Finance and Performance Management	form completed
27.	Best Value Performance Data	Senior BVPP Officer Head of Human Resources and Performance Management			Standing Panel on Finance and Performance Management	form completed
28.	Services for Members	Cllr Mrs J Whitehouse Head of Research and Democratic Services			Standing Panel on Constitutional Affairs	form completed

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29.	Establishment of Register of significant concerns for Development Proposals -	Cllr F Maclaine			Task and Finish Panel on register of local interests	form completed
30.	Review of policies for empty homes in District	Cllr F Maclaine			Standing Panel on Housing	form completed
31.	Member Training on scrutiny skills and new structure	Head of Research and Democratic Services			Task and Finish on Member Training	form completed
32.	Planning policy for redundant buildings in green belt	Cllr Mrs D Borton Head of Planning and Economic Development			Environmental and Planning Services Standing Panel	form completed
33.	Scrutiny of outside bodies (Primary Care Trust/ Local Strategic Partnership)	Cllr Mrs D Collins Deputy Chief Executive (Community)			Overview and Scrutiny Co-ordinating Committee	form completed
34.	Local Plan	Cllr Glozier Head of Planning and Economic Development/			Standing Panel on Environmental and Planning Services	form completed
35.	RSS14	Cllr Glozier Head of Planning and Economic Development/			Standing Panel on Environmental and Planning Services	form completed
36.	Administration of PICK system	Cllr F Maclaine			Overview and Scrutiny Co-ordinating Committee	form completed
37.	Electoral Review	Head of Research and Democratic Services			Standing Panel on Constitutional Affairs	form completed
38.	Members Training - General	Head of Research and Democratic Services			Task and Finish Panel	form completed

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39.	Consultancy work - review	Cllr McMillan			*DELETED*	Cllr McMillan has decided not to pursue his proposal during this period.
40.	Implementation of Choice Based Lettings Scheme	Head of Housing Services			Housing Standing Panel	Form completed *New Proposal*
41.	Review of Housing – Related Fees and Charges	Head of Housing Services			Housing Standing Panel	Form completed *New Proposal*
42.	Housing Strategy Action Plan (6 Monthly Progress Report)	Head of Housing Services			Housing Standing Panel	Form completed *New Proposal*
43.	Local Supporting People Strategy – Adoption	Head of Housing Services			Housing Standing Panel	Form completed *New Proposal*
44.	Local Supporting People Strategy – (6 Monthly Progress Report)	Head of Housing Services			Housing Standing Panel	Form completed *New Proposal*